AIG PHILIPPINES INSURANCE, INC.

(Company Registration Number 18389)

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS (No. 3 of 2018)

The organizational meeting of the Board of Directors of AIG Philippines Insurance, Inc. (the "Company" or the "Corporation" or "AIG Philippines") was held at the Board Room, 30th Floor, Philam Life Tower, 8767 Paseo de Roxas, Makati City, 21 March 2018, at 11:30 a.m. (Philippines).

Members in Attendance:

Mr. Roberto R. Romulo (Chairman)

Mr. Mark Randall Lwin Mr. Rene J. Buenaventura

Mr. Emmanuel Fernando O. Bautista Mr. Michael Florencio R. de Leon

Mr. Jeffrey R. Lacson Ms. Leilani T. Isidro

Also In Attendance:

Ms. Michelle Annie Comia-Marasigan

Ms. Farah V. Repol

Ms. Ma. Adelina S. Gatdula (Picazo Law) Ms. Ariane Mae V. Vallada (Picazo Law)

- 1. The meeting, being quorate, proceeded.
- 2. The Chairman of the Board, Mr. Roberto R. Romulo, called the meeting to order and presided over the same. Ms. Ma. Adelina S. Gatdula, the Corporate Secretary, recorded the minutes of the meeting.

3. <u>Election of Officers and Appointment of President for 2018</u>

Upon motion duly made, seconded and unanimously carried, the Board -

"RESOLVED, that the following individuals be, as they are hereby, elected to the positions opposite their names, to hold office for one (1) year or until their successors are duly elected and qualified:

Roberto R. Romulo

Chairman of the Board

Mark Randall Lwin

President & Chief Executive

Officer

Jeffrey R. Lacson

Chief Finance Officer

Rowena R. Barroso

Senior Assistant Vice-President

& Treasurer

Farah D. Repol

Legal Counsel, Vice President, Alternate AMLA Compliance

Officer

Michelle Annie Comia-Marasigan

Assistant Vice President, AMLA

Compliance Officer

Ma. Adelina S. Gatdula

Corporate Secretary

4. Appointment of Chairman and Members of the Committees

"RESOLVED, that the following individuals be, as they are hereby, appointed to the following committees, to hold office for one (1) year or until their successors are duly elected and qualified:

Audit Committee

Emmanuel Fernando O. Bautista (Chairman)

Rene J. Buenaventura

Mark Randall Lwin

Remuneration/Compensation Committee

Roberto R. Romulo

(Chairman)

Emmanuel Fernando O. Bautista

Mark Randall Lwin

Nomination Committee

Roberto R. Romulo

(Chairman)

Rene J. Buenaventura

Mark Randall Lwin

Risk Oversight Committee

Rene J. Buenaventura

(Chairman)

Emmanuel Fernando O. Bautista

Mark Randall Lwin

Jeffrey R. Lacson

Michelle Annie Comia-Marasigan

Related Party Transactions Committee

Roberto R. Romulo

(Chairman)

Emmanuel Fernando O. Bautista

Rene J. Buenaventura

5. Reaffirmation of Statements in Relation to Conflicts of Interest and Business Ethics

Upon motion duly made, seconded and unanimously carried, the Board -

"RESOLVED, that no director, officer or employee of the Corporation shall have any position with or a substantial interest in any other business enterprise operated for a profit, the existence of which would conflict or might conflict with the proper performance of his Corporation duties or responsibilities, or which might tend to affect his independence of judgment with respect to transactions between the Corporation and such other business enterprise, without full and complete disclosure hereof. Each director, officer or employee who has such conflicting or possibly conflicting interest with respect to any transactions which he knows is under consideration by the Board or any or any of its committees is required to make timely disclosure thereof so that it may be part of the directors' consideration of the transaction.

In order to implement the foregoing Policy Statement but without limiting its intent, the following rules are adopted:

- 1. No officer or employee should accept gifts, gratuities or favors of any kind from any person, firm or corporation(s) doing business or seeking to do business with the Corporation under circumstances from which it could be reasonably inferred that the purpose of the gift, gratuity or favor could be to influence the officer or employee in the conduct of the Corporation's transactions with the donor.
- 2. No officer or employee of the Corporation whose salary is Thirty Thousand Pesos (P30,000.00) or more a year shall be a director, officer, associate, partner, agent or employee of any other business enterprise or shall have any financial interest in any insurance agency representing this or any other insurance company without first having secured permission from the President, or in the case of the President, from the Executive Committee of the Board of Directors.
- 3. No officer or employee who receives information on investment matters shall, either directly or indirectly, (a) invest in any real property in which he knows that the Corporation has or is considering any investment or tenancy, or in any real property, the value of which may be affected by any action of the Corporation of which he has special knowledge, nor (b) purchase equity securities where such purchase is based on information obtained by reason of his official position in the Corporation, unless he shall have first secured permission to make such purchase from the President, or in the case of the President, from the Investment Committee.
- 4. Any officer or employee concerned with the investment operations who has any investment, either directly or indirectly, in any corporation or business enterprise which has or is under consideration for a direct placement or mortgage loan, must make full disclosure of the circumstances of any investment held in such corporation or enterprise to the President and to the Investment Committee, or in the case of the President, to the Investment Committee.
- All officers and employees shall treat information, which they receive about the financial condition and business activities of any direct

placement loan or mortgage loan or mortgage loan borrower or applicant as confidential.

"RESOLVED FURTHER, that the President of the Corporation be. as he is hereby, authorized and directed to establish procedures for carrying out the Corporation's Policy Statement on Conflicts of Interest and Business Ethics, and the Rules pertaining thereto, and, from time to time, to amend such procedures to ensure compliance therewith. For such purposes, he may delegate his authority, or such parts as he deems appropriate, to the officers of the Corporation as he may so designate;

"RESOLVED, FINALLY, that the Corporation's Compliance Officer, Ms. Michelle Comia, be, as she is hereby, appointed as the Corporation's compliance officer in relation hereto."

8. Date of Next Meeting

Ms. Gatdula advised the Board that the schedule of the next meeting will be on 9 July 2018.

9. <u>Closure</u>

There being no further business, the Board meeting was adjourned.

CERTIFIED CORRECT:

The acui I There MA. ADELINA S. GATDULA Corporate Secretary

ATTEST:

ROBERTO R. ROMULO

Chairman of the Board

AIG Philippines Insurance, Inc. Minutes of the Board of Directors' Organizational Meeting 21 March 2018

MINUTES READ AND APPROVED

MARK RANDALL LWIN

Director

EMMANUEL FERNANDO O. BAUTISTA

Director

RENE J. BUENAVENTURA

Director

MICHAEL FLORENCIO R. DE LEON

Director

JEFFREY R. LACSON

Director

LEILANI T. ISIDRO

Director